



**MHAT PRODUCTION CONTROL FORM**

LIVE \_\_\_\_\_ TAPED \_\_\_\_\_ COMBINATION \_\_\_\_\_

PRODUCER: \_\_\_\_\_ MHAT or OTHER \_\_\_\_\_  
Name

TITLE OF PRODUCTION: \_\_\_\_\_  
Working final

SUBJECT: (short treatment statement)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Submitted for approval) (approved)

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Submitted for broadcast) (broadcast)

LOCATION(S) OF PRODUCTION: \_\_\_\_\_ MHAT STUDIO or OTHER

If more than one location, list on attached form

**TALENT**

MC/HOST(ES) \_\_\_\_\_

**LIST THE ACTORS, THEIR ROLES, THEIR ADDRESSES, PHONE NUMBERS, E-MAIL ADDRESSES, AND THEIR RELEASE FORMS ON ATTACHED FORMS.**

**IF NONACTING TALENT IS TO BE USED, LIST HOW THEY WERE INVITED (PHONE OR LETTER), WHO INVITED THEM AND WHEN THEY AGREED TO APPEAR.**

**PRODUCTION CREW**

DIRECTOR \_\_\_\_\_

**LIST THE REST OF THE CREW ON A SEPARATE ATTACHED FORM.**

**TAPED PRODUCTIONS:  
ATTACH A COPY OF THE SHOT LIST AND STORYBOARD IF A STORYBOARD IS USED.**

**LOCATIONS PRODUCTIONS:  
ATTACH THE SIGNED/DATED PROPERTY RELEASE FORMS**

**STUDIO PRODUCTIONS:  
ATTACH A LIST OF SETS AND PROPS THAT WILL BE NEEDED/ USED**

**POST PRODUCTION:**

**EDITOR(S)\_\_\_\_\_ WILL WHAT FACILITIES BE NEEDED? \_\_\_\_\_**

**LIST DONATIONS FORMS, UNDERWRITER FORMS AND DONATION ENVELOPES THAT WERE LEFT WITH POTENTIAL SPONSORS OR UNDERWRITERS FOR THIS PRODUCTION.**