



## 2003 MACCC BOD Meeting

**Attendance:** Murv Little, Jim Freeze, Bill Warren, Bob Snow, William Leamon, Gary Berger, Charlotte Berger, Cliff Curie, Walter von Tagen III, Jack Powers, Jack Dwan, Carl McCann, Nathan Smith.  
**Quorum Present.**

### **I. CALL TO ORDER**

**7:09 PM November 4, 2003**

### **II. INTRODUCTIONS OF GUESTS AND/OR NEW MEMBERS**

**None**

### **III. CORRESPONDENCE**

**None.**

### **IV. SECRETARY'S MINUTES**

**A October 7, 2003 Minutes were posted on the Web. Walter vonTagen made a motion and and Gary Berger seconded to accept the minutes as written. Motion carried unanimously.**

### **V. TREASURER'S REPORT**

**Charlotte Berger presented the Treasurer's report. An accounting of all checks and account balances were made and all accounts were reconciled. See Attached Report. Also attached are the 2003 Financial Forecast and the Extended Financial forecast for 2004.**



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### VI. OLD BUSINESS

#### 1. City PSAs – Bob Snow/Nate Smith

Essentially done with City of Morgan Hill PSA. Bob to give Jack final tape, Jack will prepare invoice to the City. Well done to Nate and crew.

#### 2. Disposing of Old Program Tapes - Nate Smith Phil Manis need to locate - return to owner, if possible. Jack will preserve temporarily. (take home)

#### 3. Democracy Now Satellite Progress - Jack Powers

#### 4. Copy Machine Canon Cartridge - Jack Powers

#### 5. Camera Repair - Cliff Curie

Equipment Repair (Cliff, Bill) 2 weeks free estimate unknown repair cost.

No action should be taken until cost is known.

Sony deck repair \$1700+ available for repairs Jim Freeze moved to get Sony deck repaired up to \$500 Bob seconded. Unanimously approved.

#### 6. Halloween - Karen Gill

Halloween Report (Karen and Jim)

7:00PM 800 pieces of candy 1 hr 15 min 2500 people, CD of stills to be uploaded to website given to Bob.

#### 7. Poppy Jasper Film Festival - Kim Bush/Bill Leamon



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Film Festival discussed by Charlotte and Bill Subcommittee categories 35 attendees much interest, In and Out magazine in attendance, seems like strong community backing. Motion made by Jack seconded by Nate - unanimous. Allocate \$2000 of \$3180 funds as needed, for Promotional items - meeting places, and other necessities. An accounting of the use of the funds will be presented at each meeting. Bill Charlotte and Bob to Control disbursements.

### VII. NEW BUSINESS

#### 1. Cooking Show - Nate Smith

Nate has new cooking show, it is a free program on internet consisting of low budget presentations. Food Rules, we have sample tape, and one full show. \$12/tape (75 tapes in backlog) We have enough \$ to buy two tapes between now and December trial period.

Nate moved to spend \$90 on "food rules" and another \$90 at his discretion for varied programming. Gary seconded, unanimously approved.

#### 2. New Shows and Entertainment - Nate Smith



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Nate found an Entertainment news - movie review show - links on the internet, using clever guests - biweekly/weekly \$10/month

- a. Hitler's Diary - historical tape - reviewed by Jack Gary
- b. The day that Hitler surrendered?
- c. Democrat TV (monthly) (Jack P)
- d. Democracy Now! & FSTV (Jack P)?????
- e. Gavilan Telecourses (Jack P)

The lady from Gavilan suggested 3 programs per week 1 in the morning 1 in the afternoon 1 in the evening educational tapes. If newer episodes than the old tapes we have Jim suggested they are beneficial to replace old tapes. Jim questioned, "Can they pay us?" if they make any money. Jim made a motion to cooperate with Gavilan and show tapes, Bob seconded. Unanimously approved.

- f. C-Band Satellite Upgrade C-Band - Jack Powers

Equipment is ready. Of the two antennas, one is ok, the other is not ready.

- g. Rick Hernandez access for editing  
Recommendation made to Call Nate Smith or Bill Leaman for access.



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**h.** Recommendation made to Provide Third door key for back room.

**Key/Lock is already available.**

**i.** Tax info - Charlotte Berger

**Charlotte requested that Board member names addresses for 2002 along with the average number of hrs worked on the Board in 2002 be provided for tax purposes. The form was completed during meeting.**

**j.** Masonic Lodge -

**12/7/03 Freemasons swearing in ceremony.**

**Open to all on TV - cost to provide services**

**k.** Assemblyman Laird Interview (Bob)

**Status unknown**

**l.** Budget Increase- Programming (Nate)

**covered in old business**

**m.** Garbage Deal (Jack P)

**Jack negotiated a deal to allow one can per week in Chinese Restaurant dumpster.**

**n.** News show idea - Cliff Curie

**Carol Holzgraf - two reporters on location - news hour??**

**o.** Set Upgrades - Bob Snow



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**Bob, Nate, Cliff, and Bill will bring back a specific proposal for lighting/ audio/equipment upgrades next meeting.**

**p. Carpet - Jack Dwan**

**Jack will see about getting some blue carpet for the back wall.**

### **3. Training classes - Walter von Tagen**

**Walter, Cliff, Nate, and Gary proposed a training proposal for 2004. Carl suggested using a training manual binder for the students- Recommendations are to provide cost estimates for supplies, provide time requirements on instructors.**

**Nate moved Bill seconded to form an official training committee with Walter as the chair and implement the training proposal. Unanimously approved.**

### **4. Business Cards - Bob Snow**

**Bob suggested that about 1000 bus cards may cost \$40.00. Bob S. will check cost e-mail out design and cost. A Logo will be provided on one side and info on other. Gary moved Carl seconded to pay up to \$60 office supplies for Business cards - less if one sided. Unanimously approved.**

### **5. Disaster Action Plan - Bill Leaman**



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Experience shows that a Disaster action plan - for example, a pre-recorded announcement needs to be produced and shown when an actual disaster occurs. Another option would be to do a live camera - disaster plan. Bob moved that Jack and Bill should investigate and provide a proposal next meeting. Walter seconded. Unanimously approved.

### VIII. Standing COMMITTEE REPORTS

A. Standing Committees - No report

B. Advisory Committees - No report

### IX. FOR THE GOOD OF THE ORDER - QUESTIONS & COMMENTS FROM THE MEMBERS

None.

### X. ANNOUNCEMENTS (Including date, time & place of the next meeting)

Next meeting Scheduled for Tuesday December 2, 2003, 7:00PM at MHAT 82 East 2<sup>nd</sup> Street, Morgan Hill, CA

### XI. MEETING ADJOURNED

Nathan Smith moved to Adjourn Walter vonTagen III Seconded, motion carried. 9:22 PM

Meeting Minutes respectfully submitted by Murv Little, Secretary